

School Health-Related Closure Plan Updated

5/22/2020

Somerset County

Bonnie Brae School

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In order to provide education to our students' in the Bonnie Brae Residential Treatment Facility the following plan has been developed to meet the education and supervision needs of our students during this pandemic.

A portion of education staff remain at home to develop and implement remote instruction through Google classroom and/or written work. The remainder of the education staff will remain on grounds, but instead of engaging in instruction, their role will be as a caregiver. We will have the number of caregivers on grounds equivalent to what is needed to provide for social distancing, and maintain safety.

The caregivers' duties will include supervision/safety of youth, and encouraging/implementing social distancing, meeting basic needs as well as allowing youth to access the computers for remote instruction. Caregivers will take on a parental role that mimics those public school students who are currently receiving remote instruction in their homes with their guardians as support. This includes not only emotional needs, but also basic physical needs such as lunches and snacks.

On the Bonnie Brae campus there are many buildings, but for the purpose of this plan we will focus on 4 buildings that are conducive to allow for social distancing as well as have the technology needed for engagement in remote instruction. Residentially, the youth are divided amongst 8 living units (cottages) with currently 9-13 youth in each cottage. Our plan proposes the youth remain grouped in their living units. Each cottage will be assigned to an entire building/floor with the caregivers. In order to provide adequate social distancing and opportunities for smaller groups (under 10), there will be only 1 cottage per building/floor; therefore, the education and residential departments will collaborate to determine a rotation of cottages into the building(s) on a daily/weekly basis. Below is a breakdown of the plan by each building and cottage. Each building allows for maximum spacing and can easily accommodate 6' social distancing for both student and caregivers as well as not having more than 10 people in a room at the same time. This ample space means that each cottage would have the ability to use the entire building to meet these guidelines.

- New Rec Building: this building has 2 large classrooms and 1 smaller classroom and a half gym as well as 3 bathrooms; there is also a basketball court outside of the back of the building.
- Pre-Vocational building: this building has a large cooking room, a large computer lab, a large Media room, and a large art room as well as 3 bathrooms (there are also offices and another large room).
- Main School Building 1st and 2nd floor: the first floor consists of 2 large classrooms and 2 medium classrooms as well as 2 bathrooms and a large research lab; the second floor consists of 3 large classrooms and 1 smaller classroom and includes a bathroom as well as another medium sized room.
- Turrell Building: 2 large classrooms, a large great room and a medium sized computer lab as well as 2 bathrooms.
- Cafeteria (4000 sq ft): this area has been a central focus of distancing principles. Although the area is spacious, we have limited the number of people at any given time to only one cottage per mealtime. Seating is limited to no more than 2 per table and all tables will be 6' apart. When situations restrict people from being in the café, arrangements for meal deliveries are made.

Below addresses the criteria set forth in the Checklist for School Health-Related Closure Plans

Education staff will develop and implement remote instruction through Google Classroom and/or written work. Students do not have consistent access to computers on a daily basis due to clinical treatment and supervision barriers.

The Google classroom and/or written work will include teacher-generated lessons created by subject and the individualized student's goals and objectives as presented in their IEP or 504 plan. Each student would receive assignments from the subjects they are presently taking in the current school year. These assignments will:

- be based on the student's instructional level
- include subject/course skill set review
- provide opportunities for oral and silent reading
- use materials to meet and challenge level of ability
- vary activities to maintain student's interest and motivation

IT support is available daily and through remote troubleshooting.

Daily student progress is monitored by the education staff that is familiar with each student's IEP accommodations and modifications. Each student's progress is reported daily to the CST Liaison supervisor to be logged into the school's electronic record system. Teachers send

notice if they observe/ identify a need for changes to individual students' accommodations/modifications. The school district of residence CST is then notified for collaboration in any and all changes. Students participating in speech therapy and/or occupational therapy, as determined by their IEP, receive specific remote work created and provided by their therapists under contract with Bonnie Brae. The CST Liaison Supervisor participates in virtual meetings, re-evaluations, and other meetings with the school district of residence CST and the students' parents/guardians via teleconference. This is to insure that all services are being implemented in accordance with the students' IEP to the greatest extent possible.

There are currently no ESL students attending Bonnie Brae at this time. ELL families, however, communicate with bilingual clinicians who receive feedback from caregivers. Our residential treatment facility continues to hold weekly virtual treatment team meetings that include reports to guardians on the students' educational progress. Clinical staff also remains in contact with the guardians and provides school staff with any reported concerns or issues.

Meal Plan: Bonnie Brae's agreement # is: 23609018

There will be no interruption in meal service to the students as we are a Residential Child Care Facility. Meals will continue to be served in the cafeteria, the cottages and the classrooms so there are no large groups of students in one room at the same time.

Students reside at Bonnie Brae; therefore attendance is not an issue. Also, no students from our school attend out-of-district schools nor receive transportation to such schools since we are a residential facility.

The Bonnie Brae School is located on a 100+ acre residential campus. There is maintenance staff on grounds throughout the school day to tend to any building needs. Below are procedures used throughout the buildings to keep areas clean and sanitized:

Cleaning and Sanitizing Procedures:

1. Common areas (includes faculty room, resource room, hallways, school office, stair rails, doorknobs, back and front door push bars, inside/outside door handles, computers, mouse, tables, toilet bowl handles, phones etc....)
 - a. Before staff arrives all common areas are sanitized
 - b. Mid-morning sanitizing of common areas are done
 - c. Mid-afternoon sanitizing of common areas are done
 - d. Cleaning company continues to come after school and prioritizes sanitizing
2. Classroom Sanitation
 - a. Staff is responsible for their immediate work area including phones, desk, computers, student desks/chairs, door knobs, light switches, etc....)
 - b. Open windows to increase ventilation; the more ventilation the less concentration of the virus
 - c. Consistently wipe down phones, keys, etc...

- d. Wash hands anytime you get a chance using warm water creating a lot of foam by using friction of rubbing hands together; keep nails short
3. PPE equipment available: gloves, surface sanitizers, hand sanitizers. Masks are required.

School: Programming:

1. Staggered transitions from cottage to school (am/pm)
2. Student temperatures are taken before transitioning to school
3. Staff temps taken before receiving students
4. Cafeteria (alternate closed meals-these are meals that staff take out of cafeteria and deliver to students-for classes to limit students' in café; 2 students/table etc...)
5. Practice and model good hygiene and social distancing with students on consistent basis
6. In computer labs, sterilize seating, mouse, keyboard, headphones, once students' leave and before others arrive
7. Students are separated by cottages and assigned to a designated building throughout the campus to avoid any cottages intermingling with one another; staff are assigned to each cottage
8. There is only 1 cottage in the café/lunch period

ESY/2020 Graduation

The Bonnie Brae ESY program will continue to operate under the same guidelines as the current presented school year plan. However, the number of students who will participate in ESY will be significantly lower than those who are currently finishing the spring semester. ESY attendance and the reason for attending are designated in each participating student's IEP by his school district of residence CST. The reasons vary individually from addressing learning loss; providing a continuance of a structured, stable environment; and/or credit recovery. The education staff provides ongoing assessments of learning progress and weekly progress reports are sent to each CST. Those students enrolled in ESY for credit recovery are assigned credits by the school district of residence. 21st Century Learning Standards are included in the ESY curriculum

The program runs six weeks offering one content area for each week; English, Mathematics, Work Experience, Health, Social Skills and Art. Each content area curriculum consists of specific New Jersey Student Learning Standards. Four on campus buildings will be used that are conducive to social distancing as well as have the technology needed for engagement in remote instruction.

A virtual, individual pre-recorded 2020 graduation ceremony will be developed in accordance with the current social distancing guidelines and safety protocols.

The Bonnie Brae Board approved this plan on 4/20/2020. This plan has been posted on the Bonnie Brae website and distributed to all CST case managers as of 5/22/2020.